



Bid No./Bod No./Nomoro Ya Tender	Description/Beskrywing/Ditthaloso/Tihaloso	Requirements										
SCM MACUFE 01/2022	<p><b>The Free State Department of Sports, Arts, Culture and Recreation Erratum SCM Macufe bid 01/2022.</b></p> <p>1 BACKGROUND</p> <p>1.1 The bid for the Macufe re-launching was advertised on the 15 July 2022 and a non-compulsory briefing session was held on the 22 July 2022.</p> <p>1.2 During the briefing potential bidders brought to the attention of the Department some clarity question in terms of the bid specification and functionality criteria.</p> <p>1.3 Hence to the above, the Department need to publish an erratum in terms of the clarity seeking question in the Provincial Tender Bulletin, eTender Portal and departmental website.</p> <p>1.4 In terms of the bid specification paragraph 3.7.3: Financial arrangement, the paragraph to be stated: "Copies of third party detailed invoices should be attached when invoice is submitted for the following items. The Department should perform due diligence before accepting the quotation as to gain maximum cost benefit". This includes attaching the Purchase Order and other supporting documentation to the invoices reflected on the Service provider.</p> <p>a. Speakers b. Performers c. Dancers d. Interpreters e. Facilitators f. Artists g. Athletes h. Sub-contractors</p> <p>1.5 The Criteria for Functionality points was set out in a bid document as follows:</p> <p><b>Functionality:</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 60%;">Criteria Supporting documents</td> <td style="width: 40%;">Points allocated</td> </tr> <tr> <td colspan="2"><b>(A) Knowledge</b></td> </tr> <tr> <td colspan="2">_(Revealing clearly the bidding entity's understanding of components of the Scope of Work requirements on events management for events of similar kind)</td> </tr> <tr> <td colspan="2">1)Sourcing and Management of Artists = 2 points</td> </tr> <tr> <td colspan="2">2)Management of Physical Infrastructure (including temporary infrastructure and equipment) for the Event – 2 points</td> </tr> </table>	Criteria Supporting documents	Points allocated	<b>(A) Knowledge</b>		_(Revealing clearly the bidding entity's understanding of components of the Scope of Work requirements on events management for events of similar kind)		1)Sourcing and Management of Artists = 2 points		2)Management of Physical Infrastructure (including temporary infrastructure and equipment) for the Event – 2 points		<p><b>Functionality : 45 Points</b></p> <p>Experience .....10 points Knowledge .....10 points Provide logistics.....7 points Financial capability.....8 points Free State Based company.....6 points Plan to empower local companies.....4 points</p> <p>The presentation should outline the five elements illustrating knowledge clearly detailing the criteria to be used for implementation</p> <p>Supporting documents may include, but not limited to:</p> <ul style="list-style-type: none"> <li>□ Company profile</li> <li>□ OHS Certificate</li> <li>□ Newspaper articles</li> </ul>
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	<p>3) Management of Catering/hospitality Services in line with required health and safety standards = 2 points  4) Coordination of Security Services, Application of Health and Safety standards = 2 points  5) Marketing, publicity and promotions = 2 points based on presentation (Content of the presentation to be assessed in accordance with Events Management requirements</p> <p><b>(B) Experience</b>  Bidders should submit reference letters, purchase order and business profile with sworn affidavit as a proof of track record in implementation of the similar event Management</p> <p>Purchase Order will be accepted with the threshold below</p> <ul style="list-style-type: none"> <li>• From R2.5 million to R5 million = 2 points</li> <li>• Above R5 million to R7.5 million = 4 points</li> <li>• Above R7.5 million to R14.5 million = 6 points</li> <li>• Above R 14.5 million = 8 points</li> </ul> <p><b>(C) Demonstrate Financial Capacity of service</b></p> <ul style="list-style-type: none"> <li>• From R2.5 million to R5 million = 4 points</li> <li>• Above R5 million to R7.5 million = 6 points</li> <li>• Above R7.5 million to R14.5 million = 8 points</li> <li>• Above R14.5 million = 10 points</li> </ul>	<p>Reference letter/s of relevant services are required to have the following:</p> <ol style="list-style-type: none"> <li>i. Purchase Order (only applicable for public sector) for amounts indicated as work done</li> <li>ii. Payment Reference (only applicable for private sector) for amounts indicated as work done.</li> <li>iii. Date of services rendered</li> <li>iv. Order numbers or payment reference must be aligned to amounts indicated on reference letters not older than five (5) years, which indicates relevant experience in the event management.</li> <li>v. Reference letters should be signed</li> <li>vi. Reference letter should rate the performance of the bidder</li> <li>vii. Companies that have done their own events should attach project reports and audited financial statements</li> </ol> <p>Demonstrate financial capacity of service provider to perform the service:  Bank balance indicating an average of the following amount:</p> <p>6 Months bank statement not older than One week from date of closing this bid showing a minimum balance in line with point allocation criteria</p> <p>Or</p> <ol style="list-style-type: none"> <li>(ii) A letter of financial commitment to provide funding from a financial institution registered with FSP in line with point allocation criteria</li> </ol> <p>Or</p> <ol style="list-style-type: none"> <li>(iii) Approval of credit from a Reputable Financial House/Service Providers in line with point allocation criteria.</li> </ol> <p>•NB: No bank rating is acceptable. The DSACR reserves the right to verify the proof submitted by the reputable financial house/ service provider</p>
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<b>FREE STATE TENDER BULLETIN</b> <i>(Published every Friday)</i>	<b>VRYSTAAT TENDERBULLETIN</b> <i>(Verskyn elke Vrydag)</i>																								
<p>All correspondence, advertisements, etc. must be addressed to the Officer in charge of the Free State Tender Bulletin, P.O. Box 517, Bloemfontein Tel.: No. 051 403 3139. Free Voucher copies of the Free State Tender Bulletin or cuttings of advertisements are NOT supplied. The <b>cost per copy</b> of the Tender Bulletin is as follows:</p>	<p>Alle korrespondensie, advertensies, ens. Moet aan die Beampte Belas met die Vrystaat Tender Bulletin, Posbus 517, Bloemfontein, geadresseer word. Gratis eksemplare van die Vrystaat Tender Bulletin óf uitknipsels van advertensies word NIE verskaf nie. Die <b>koste per kopie</b> van die Tender Bulletin is soos volg:</p>																								
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<p>All Tender Bulletins are available (<b>Free of Charge</b>) on the eTender Portal. <a href="http://www.etenders.gov.za">www.etenders.gov.za</a></p> <p>Queries: Email: <a href="mailto:eTenders@treasury.gov.za">eTenders@treasury.gov.za</a> Telephone: 012 406 9012</p>	<p>Alle Tenderbulletins is verkrybaar (<b>Gratis</b>) op die eTender Portaal. <a href="http://www.etenders.gov.za">www.etenders.gov.za</a></p> <p>Navrae: Epos: <a href="mailto:eTenders@treasury.gov.za">eTenders@treasury.gov.za</a> Telefoon: 012 406 9012</p>																								
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<p>All advertisements must reach the Officer in Charge of the Tender Bulletin <b>not later than 12:00 (Tuesday), three working days</b> prior to the publication of the Tender Bulletin. Advertisements received <b>after 12:00 on the Tuesday of the publication week</b>, will be held over for publication in the issue of the following week, or if specifically requested by the advertiser, will be published as a "Special Publication". In such cases, the advertisement must be delivered to the Officer in Charge <b>not later than 12:00 on the Thursday</b> preceding the publication of the Tender Bulletin and <b>double rate</b> will be charged for that advertisement. Advertisements received for publication on the <b>same day</b>, will be charged at <b>triple the normal rate</b>.</p> <p>A "Late Advertisement" will not be inserted as such without definite instructions from the advertiser.</p>	<p>Alle advertensies moet die Beampte belas met die Tender Bulletin bereik <b>nie later nie as 12:00 (Dinsdag), drie werksdae</b> voordat die Koerant uitgegee word. Advertensies wat na <b>12:00 op die Dinsdag van die publikasie week</b> ontvang word, word oorgehou vir publikasie in die uitgawe van die volgende week, of as die adverteerder dit verlang, sal dit geplaas word in 'n "Buitengewone Bulletin". In sulke gevalle moet die advertensie aan die Beampte oorhandig word <b>nie later nie as 12:00 op die Donderdag</b> voordat die Tender Bulletin gepubliseer word en <b>dubbeltarief</b> sal vir dié advertensie gevra word. 'n <b>Drievoudige tarief</b> sal gevra word vir advertensies wat ontvang is vir publikasie op die selfde dag.</p> <p>'n "Laat Advertensie" sal nie sonder definitiewe instruksies van die Adverteerder as sodanige geplaas word nie.</p>																								
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<p>Notices required by Law to be inserted in the Tender Bulletin: <b>R 75.00</b> per centimeter or portion thereof.</p> <p>Advertisement fees are payable in advance to the Officer in charge of the Provincial Gazette, P.O. Box 517, Bloemfontein, 9300, Tel.: (051) 403 3139.</p>	<p>Kennisgewings wat volgens Wet in die Tender Bulletin geplaas moet word: <b>R 75.00</b> per sentimeter of deel daarvan.</p> <p>Advertensiegelde is vooruitbetaalbaar aan die Beampte belas met die Provinsiale Koerant, Posbus 517, Bloemfontein 9300, Tel.: (051) 403 3139.</p>																								
<p><b>NUMBERING OF TENDER BULLETIN</b></p>	<p><b>NOMMERING VAN TENDER BULLETIN</b></p>																								
<p>You are hereby informed that the numbering of the Provincial Gazette /Tender Bulletin and notice numbers will from 2010 coincide with the relevant financial year. In other words, the chronological numbering starting from one will commence on or after 1 April of every year.</p>	<p>U word hiermee in kennis gestel dat die nommering van die Provinsiale Koerant / Tender Bulletin en kennisgewingnummers vanaf 2010 met die betrokke boekjaar sal ooreenstem. Met ander woorde, die kronologiese nommering beginnende met een, sal op of na 1 April van elke jaar begin.</p>																								
<p><b>Printed and published by the Free State Provincial Government</b></p>	<p><b>Gedruk en uitgegee deur die Vrystaatse Provinsiale Regering</b></p>																								