



PRESENTED TO YOU BY:

- (a) FREE STATE DEPARTMENT SPORT, ARTS, CULTURE & RECREATION (“SACR”)**

- (b) FREE STATE SPORT CONFEDERATION (“FSSC”)**

COLLECTIVELY REFERRED TO AS “THE PARTIES”

RULEBOOK

Free State Sport Awards 2022

Presented to you by

SACR and FSSC

Table of Contents	Page No
1. Preamble	3
2. Awards Categories	3
3. Awards Voting Panel	15
4. Nomination Process	15
5. Voting Procedure	16
6. Details of Key Players	17
7. Nomination Form	18
8. Nomination and Awards Disputes	20
9. Dispute Resolution	20
10. Disqualification of nominees and winners	22
11. Glossary	25

1. Preamble

SACR together with FSSC have embarked on the creation of the Free State Sport Awards brand, in a bid to reward Free State sports stars for their efforts in keeping the passion of sport alive in the hearts of millions of Free Staters through their efforts in local, national and international sports events.

The Free State Sport Awards have been created to recognise and honour individuals and teams who have excelled both on and off the field from **01 June 2021 to 31 May 2022**.

2. Award Categories

2.1 The Awards carry a total of **Nineteen (19) categories** including the MEC Awards categories. The categories recognise: individuals; males; female; people with a disability; national and international participants; provincial federations; recreation bodies, schools, indigenous games, sport legends, media and community sport builders. All the categories will be recognised for the period **01 June 2021 to 31 May 2022**.

- 1. Sport Administrator of the Year**
- 2. Sportsman of the Year**
- 3. Sportsman of the Year with a Disability**
- 4. Sportswoman of the Year**
- 5. Sportswoman of the Year with a Disability**
- 6. Team of the Year**
- 7. Newcomer of the Year**
- 8. Coach of the Year**
- 9. Volunteer of the Year**
- 10. Indigenous Games Star of the Year**
- 11. Provincial Federation of the Year**
- 12. Recreation Body of the Year**
- 13. Photographer of the Year**
- 14. Journalist of the Year**
- 15. Sports Star of the Year**
- 16. People's Choice Sport Star of the Year**
- 17. School Team of the Year**
- 18. Developing School Team of the Year**
- 19. MEC's Awards**
 - Excellence Award**
 - Lifetime Achiever Award**

2.2 DETAILS OF EACH CATEGORY

- **Sport Administrator of the Year**

2.2.1 A senior operational administrator of a Provincial Federation / Premier League Club / Sport Confederation or duly recognised Sport Body may be nominated and considered for an award. The nominee will be an individual who has during the Awards qualifying period contributed immensely within/in sport demonstrating and displaying the following skills, amongst others:

- leadership;
- passion; and
- willingness and dedication on the running and development of sport.

2.2.1.1 In addition to par. 2.2.1, there must be visible evidence –

- of the positive impact of the contribution of this Administrator had made in the above regard; and
- the focus of his / her work should extend beyond the urban sphere.
- Evidence of the work that this individual has accomplished must be submitted with the signed nomination form submitted to the respective Provincial Department of Sport, Arts and Culture nomination line.

2.2.1.2 **Nomination Process:** Candidates for Sport Administrator of the Year must be nominated by:

- Provincial Federations / Executive Committee Members
- Chairperson or President of Provincial Federation
- Franchises / Premier League Clubs / Union
- Provincial Sport Confederation; and
- Provincial Head of Department.
- District Federation

2.2.1.3 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.1.2

2.2.1.4 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Sportsman of the Year**

2.2.2 A Sportsman of the Year may be nominated and considered for an award who has during the Awards qualifying period -

- produced a world-class performance at the National, Continental and Global arena;
- continuously set world records;
- displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical codes.

2.2.2.1 In addition to the criteria referred to in par. 2.2.2, any other awards received by the nominated candidate during the Awards qualifying period may also be taken into account.

2.2.2.2 **Nomination Process:** Candidates for Sportsman of the Year must be nominated by the:

- Provincial Federations
- Franchises / Premier League Clubs / Unions
- Provincial Department of Sport, Arts and Culture
- Provincial Federation

2.2.2.3 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.2.2

2.2.2.4 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Sportsman of the Year with a Disability**

2.2.3 A Sportsman of the Year with a Disability may be nominated and considered for an award who has during the Awards qualifying period -

- produced a world-class performance at the National, Continental and Global arena;
- continuously set world records;
- displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical codes

2.2.3.1 **Nomination Process:** Candidates for Sportsman of the Year with a Disability must be nominated by the:

- Provincial Department of Sport, Arts and Culture
- Provincial Federations; and
- Franchise / Premier League Clubs / Unions
- Provincial Federation

2.2.3.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.3.1

2.2.3.4 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Sportswoman of the Year**

2.2.4 A Sportswoman of the Year may be nominated and considered for an award who has during the Awards qualifying period-

- produced a world-class performance at the National, Continental and Global arena;
- continuously set world record/s;
- displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical codes

2.2.4.1 In addition to the criteria referred to in par. 2.2.4, any other awards received by the nominated candidate may also be taken into account.

2.2.4.2 **Nomination Process:** Candidates for Sportswoman of the Year must be nominated by the:

- Provincial Federations;
- Provincial Departments of Sport, Arts and Culture;
- District Federations;
- Franchise / Premier League Clubs / Unions

2.2.5 The Awards Voting Panel must decide on a shortlist of 3 finalists from the Nominations received in terms of par. 2.2.17.

2.2.6 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Sportswoman of the Year with a Disability**

2.2.5 A Sportswoman of the Year with a Disability may be nominated and considered for an award who has during the Awards qualifying period-

- produced a world-class performance at the National, Continental and Global arena;
- continuously set world record/s;
- displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical codes

2.2.5.1 **Nomination Process:** Candidates for Sportswoman of the Year must be nominated by the:

- Provincial Federations;
- Provincial Departments of Sport, Arts and Culture;
- District Federations;
- Franchise / Premier League Clubs / Unions

2.2.5.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.21.

2.2.5.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Team of the Year**

2.2.6 A local or provincial sports team (irrespective of gender or disability) of the Year may be nominated and considered for an award who has during the Awards qualifying period-

- produced extraordinary consistency in their performance as sports team;
- conquered against all odds with limited resources; and
- displayed reasonable code of conduct; and
- conformed and complied with all applicable ethical codes and
- Demonstrated essential values of teamwork and Excellency.

2.2.6.1 **Nomination Process:** Candidates for Team of the Year must be nominated by the:

- Provincial Federations;

- Provincial Departments of Sport, Arts and Culture;
- District Federations;
- Franchise / Premier League Clubs / Unions

2.2.6.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.6.1.

2.2.28 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Newcomer of the Year**

2.2.7 A Newcomer of the Year may be nominated and considered for an award who has during the Awards qualifying period-

- broken into the national/continental/international sports scene for the first time;
- produced performances of the highest standard; and
- displayed reasonable code of conduct; and
- conformed and complied with all applicable ethical codes and
- Demonstrated the potential of being a world class/record holder.

2.2.7.1 **Nomination Process:** Candidates for Newcomer of the Year must be nominated by the:

- Provincial Federations;
- Provincial Departments of Sport, Arts and Culture;
- District Federations;
- Franchise / Premier League Clubs / Unions

2.2.7.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the Nominations received in terms of par. 2.2.7.1

2.2.7.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Coach of the Year**

2.2.8 A Coach of the Year may be nominated and considered for an award who has during the Awards qualifying period-

- plied his or her trade in the Province/Republic of South Africa either with a team or individual athlete;
- produced world-class results nationally/continentally/internationally or sets the benchmark regarding results locally; and
- Demonstrated that the team or individual/s coached by him or her are disciplined and practise fair play.
- Displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical codes

2.2.8.1 **Nomination Process:** Candidates for Coach of the Year must be nominated by the -

- Provincial Federations;

- Provincial Departments of Sport, Arts and Culture;
- District Federations;
- Franchise / Premier League Clubs / Unions

2.2.8.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.8.1.

2.2.8.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Volunteer of the Year**

2.2.9 A Volunteer of the Year may be nominated and considered for an award who has during the Awards qualifying period-

- been recognised for his or her inputs on a voluntary basis into sport in the Province/Republic of South Africa;
- dedicated time and effort to sport on a continuous basis during the Awards qualifying period;
- demonstrated that his or her actions had a visible impact in sport to such an extent and level that it separates him or her from others candidates; and
- Assisted in building the Case for Sport.

2.2.9.1 **Nomination Process:** Candidates for Volunteer of the Year must be nominated by the –

- Provincial Federations;
- Provincial Department of Sport, Arts and Culture
- Provincial Sport Confederation
- Local or District Sport Confederation
- Sport and Recreation structures recognised by the Provincial Department of Sport and Recreation.
- Franchises / Premier League Clubs / Unions

2.2.9.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.9.1.

2.2.9.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Indigenous Games Star of the Year**

2.2.10 An Indigenous Games Star of the Year may be nominated and considered for an award who has during the Awards qualifying period-

- been participating in any of the indigenous codes that took part at the National or Inter-Provincial Indigenous Games Festival during the Awards qualifying period;
- displayed to be entertaining and demonstrated discipline; and
- participated in a team or as an individual that had –
- practiced fair play and team work (if applicable); and

- won its/his/her category relative to its/his/her indigenous code.

2.2.10.1 **Nomination Process:** Candidates for Indigenous Games Star of the Year must be nominated by the –

- Provincial Department of Sport and Recreation: Provided that each may submit a maximum of three nominees; and
- Indigenous Games Associations / Structures.

2.2.10.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.10.1.

2.2.10.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Recreation Body of the Year**

2.2.11 The Recreation Body of the Year may be nominated and considered for an award as a body whom during the Awards qualifying period:

- Conducted or introduced active recreational activities in communities that do not have active recreation programmes.
- Advocated for active recreation, its benefits, and its contribution to improvement of wellness.
- Utilised active recreation for bringing people together who would not necessarily participate in active recreation activities.

2.2.11.2 Recreation can be of passive recreation activities encompass diverse experiences with the following characteristics:

- Undertaken in leisure time,
- Not rule bound,
- Overlaps with other areas of Arts and Culture, Education
- Undertaken purely for the fun and enjoyment, e.g. knotting, sewing, bird watching, listening to music and watching movies, playing computer games.

Active Recreation is a physical activity with the following characteristics:

- Rules are somewhat flexible
- Compete against nature
- Activity undertaken for the purpose of fitness and fun
- Activities have physical or mental benefits
- It can be a stepping stone to formalize sport participation
- Examples of activities: walking, jogging, skipping, hopscotch, swimming,
- working out in the gym, recreational sport activities etc.

2.2.11.3 Nomination process: Recreation Body of the Year must be nominated by

- National Recreation Bodies
- Provincial Departments of Sport, Arts and Culture
- LARASA

- Sport for Social Change Network
- Department of Sport, Arts and Culture

2.2.11.4 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.11.3

2.2.11.5 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Provincial Federation of the Year**

2.2.12 A Provincial Federation of the Year may be nominated and considered for an award that -

- is recognized as a Provincial Federation in terms of the National Sport and Recreation Act, 1998 (Act No. 110 of 1998 as amended) and is currently a member of FSSC in good standing;
- has during the Awards qualifying period properly accounted for the funds that the Department and FSSC had allocated to it;
- has during the Awards qualifying period provided a clear plan of growing and developing sport in schools in the Province; and
- has during the Awards qualifying period proved sufficiently that the schools being provided with the Provincial Federation's growing and developing plan for sport are –
 - vouching for the Provincial Federation; and
 - Demonstrating substantial achievements that have been made possible by this Provincial Federation's involvement.

2.2.12.1 **Nomination Process:** Candidates for Federation of the Year must be nominated by the –

- Provincial Department of Sport and Recreation through the HOD;
- Schools Sport Structures;
- Provincial Sport Confederation.
- District Sport Confederation

2.2.12.2 The Awards Voting Panel must in consultation with the Joint Task Team of Schools Sport decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.45.

2.2.12.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par 2.2.12.1

2.2.12.3 The Awards Voting Panel must decide on the eventual winner from the shortlist of 3 finalists.

- **Photographer of the Year**

2.2.13A Photographer of the Year may be nominated and considered for an award that has during the Awards qualifying period -

- entered a photo for the Awards telling a story about the moment captured by the photo; and
- Highlighted the challenges faced by athletes or the defining moment in a match or championship during the Awards qualifying period which separates their photo from other candidates.

2.2.13.1 **Nomination Process:** Candidates for Photographer of the Year must be nominated by the –

- Media Companies;
- Peers within the sector
- National Federations
- Franchises / Premier League Clubs / Unions and
- Provincial Award winner in this category as nominated by respective District

2.2.13.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.13.1.

2.2.52 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Journalist of the Year**

2.2.14 A Journalist of the Year may be nominated and considered for an award that has during the Awards qualifying period -

- reported consistently on both development and elite sport efforts and challenges experienced;
- profiled up-and-coming athletes during the Awards qualifying period;
- reported on success stories that are achieved despite the odds; and
- Assisted to bring inspiration and hope where there is none.

2.2.14.1 **Nomination Process:** Candidates for Journalist of the Year must be nominated by the –

- Media companies; and
- Provincial Federations
- Franchises / Premier League Clubs / Unions and
- Provincial winner in this category as nominated by respective District

2.2.55 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.14.1.

2.2.56 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **Sports Star of the Year**

2.2.15 A Sports Star of the Year is an Athlete that has been nominated and voted for by Sports Journalists that are appointed from media houses to serve in the Sports Journalist Voting Panel.

2.2.15.1 Criteria for Nominating and Selecting the Sports Start of the Year

- The athlete or player would have produced a world-class performance on a National, Continental and Global arena;
- Continuously set world records;
- Displayed reasonable code of conduct; and
- Conformed and complied with all applicable ethical conduct within the sporting code of choice;
- The athlete or player must have excelled in their respective sporting code or discipline during the Awards qualifying period;
- The Athlete / Player must be South African citizen;
- Competed in the Republic of South Africa as well during the Awards qualifying period; and
- The athlete or player can be male or female or an athlete or player with a disability. People's Choice Sports Star of the Year

- **People's Choice Sports Star of the Year**

2.2.16 A People's Choice Sports Star of the Year may be nominated and considered for an award that has -

- been voted for by the millions of sport mad South Africans who vote for the sport person who they believe has excelled the most in their respective sporting code or discipline during the Awards qualifying period;
- South African citizenship;
- competed in the Republic of South Africa during the Awards qualifying period; and
- has been South Africa's most popular athlete during the Awards qualifying period.

2.2.16.1 **Nomination Process:** Candidates for the People's Choice Sports Star of the Year must be nominated by the Awards Voting Panel.

2.2.16.2 The Awards Voting Panel must decide on a shortlist of 5 finalists from the nominations received in terms of par. 2.2.15.1.

2.2.16.3 The public must subsequently decide on the eventual winner via an SMS voting line and online on the FSSC website (www.freestatesportconfederation.co.za).

2.2.16.4 After the votes of the public have been counted, the Awards Voting Panel must announce the winner indicative of the majority vote of the public.

- **School Team of the Year**

2.2.17 A School Team of the Year may be nominated and considered for an award that has during the Awards qualifying period -

- School Sport team (irrespective of gender or disability);
- produced extraordinary consistency as a team;
- has demonstrated excellence
- Consistently demonstrated essential values of teamwork and Excellency.

2.2.17.1 **Nomination Process:** Candidates for School Team of the Year must be nominated by the –

- Provincial Federations;
- Provincial Sport Confederation; and
- Schools Sport Code Committees at Provincial level
- Provincial Department of Sport, Arts and Culture
- Provincial Department of Basic Education
- School Governing Body

2.2.17.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.16.1.

2.2.17.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **The Developing School Team of the Year**

22.2.18 A Developing School Team of the Year may be nominated and considered for an award that has during the Awards qualifying period -

- come from the rural or historically disadvantaged areas;
- produced extraordinary consistency as a team;
- managed to conquer against all odds with limited resources; and
- Demonstrated essential values of teamwork, resilience, courage and Excellency.

22.2.18.1 **Nomination Process:** Candidates for the Developing School Team of the Year must be nominated by the –

- Provincial Federations;
- Provincial Sport Confederation; and
- Provincial Schools Sport Code Committees
- Provincial Department of Sport, Arts and Culture
- Provincial Department of Basic Education
- School Governing Body

2.2.18.2 The Awards Voting Panel must decide on a shortlist of 3 finalists from the nominations received in terms of par. 2.2.17.1.

2.2.18.3 The Awards Voting Panel must subsequently decide on the eventual winner from the shortlist of 3 finalists.

- **MEC's Award of Excellence**

2.2.17 MEC's Award may be considered to be awarded to -

- Individuals or Teams who have during the Awards qualifying period –
- risen against the odds;
- displayed excellence and resilience; and
- achieved such excellence and resilience at the highest possible level during the Awards qualifying period.

2.2.17.1 The MEC of Sport, Arts, Culture and Recreation may be advised by the Awards Voting Panel, the HOD of SACR and/or the President of FSSC, but the MEC decides on which athletes or teams he/she would like to honour.

NB: The MEC of Sport, Arts, Culture and Recreation shall, when making his/her final decision in this regard, be guided by –

- sports events that have taken place in the Province/Republic of South Africa or in which provincial teams / athletes have participated in nationally, continentally or internationally; and
- the honouring of athletes that have excelled in those competitions.

- **Lifetime Achievement Award**

2.2.18 A Lifetime Achievement Award may be considered to be awarded to persons that have-

- over a period of 20 to 30 years or longer dedicated his or her life to make a difference in Free State Sport; and
- been involved in any facet of sport, either as–
 - an athlete;
 - an administrator;
 - a technical official
 - an Academic within the Sport
 - a manager, or
 - a coach

2.2.18.1 **Nomination Process:** Candidates for the Lifetime Achievement Award must be nominated in writing by –

- SACR through its HOD; and
- FSSC through its President.
- The Sport Awards Voting Panel

2.2.18.2 The MEC of Sport, Arts, Culture and Recreation decides which candidates to honour from the shortlist of 5 finalists presented to him/her.

3. The Sports Awards Voting Panel

3.1 The Sports Awards Voting Panel –

- has been set up to allow for maximum participation of all stakeholders involved in sport in the Province;
- members of the panel are selected from Sport personalities who range from Sport Administrators, from Provincial Federations, Sport Journalists, Sport Commentators, Sport Legends, Sport Writers and Academics who are in the field of Sport and Recreation;
- must shortlist nominees, vote for the semi-finals and eventual winners of the different categories; and
- Must shortlist nominees, vote for the semi-finals and eventual winners of the different categories except for the People's Choice Sports Start of the Year, as it is publicly voted as well as the Sports Star of the Year who is nominated and voted by the Sports Journalist Voting Panel as contemplated in this rulebook
- May nominate deserving candidates who have performed with excellence but have not been nominated by the respective nominating bodies and
- Must submit their recommendations to the MEC of Sport, Arts, Culture and Recreation to ratify and approve the winners of each award category.

4. Nomination Process

4.1 Nominations for the awards are unlimited in number. Sports organisations may, therefore, nominate as many athletes as they wish for any of the respective award categories in the **period 01 June 2021 to 31 May 2022.**

Nominations will open on the **01 July 2022 and close on 31 July 2022.**

4.2 Generic Criteria for Nominees:

- A Nominee must -
 - be a South African Citizen and be a Free Stater;
 - conform to the definition of a Provincial Federation in terms of the National Sport and Recreation Act, 1998 (Act No. 110 of 1998 as amended), if applicable;
 - be a registered member of a Provincial Federation recognised by FSSC and the Professional Leagues of recognised provincial federation), if applicable;
 - have excelled in the considered Awards qualifying period; and
 - be recognised and registered as a school by the Department of Basic Education), if applicable.

Nominating Body:

- I. The attached Awards Nomination Form must be completed for each nominee by nominating body.
- II. Nominations for the awards must be submitted to the FSSC at gensec@fssc.co.za **on or before 31 July 2022 at 18h00.**
- III. No nominations will be accepted if they have been submitted through employees of the Department of Sport, Arts and Culture, Free State Sport Confederation.
- IV. All nominating organisations must submit a motivation letter with the letterhead of the nominating body with a signature for the candidate / candidates they are nominating.
- V. No nominations will be accepted after the closing date.
- VI. All nominations must be submitted in the prescribed form with the supporting formal letter with a signature and organisation stamp.
- VII. All nomination forms that are not accompanied by official motivation letter, stamp and signature will be disqualified.
- VIII. All late submissions will not be accepted and will be disqualified and will therefore not be considered for shortlisting.

Should nominating bodies or nominated candidates have any queries with regards to the nomination process and requirements please contact:

Contact details:

Name: Ms Dulcy Modise
Email: gensec@fssc.co.za
Tel: 051 – 447 0015

5. Voting Procedure

5.1 There shall be 2 (two) rounds of voting – the first round will determine the 3 (three) in each award category and the second round will determine the final winner for each award.

5.2 The Public will vote for the winner of the People's Choice and the **Sport Star of the Year Award** as contemplated in par 2.2.16.1 and 2.2.16.2

5.3 The firm of auditors appointed by the Sports Awards event Project Team shall verify–

- all the nominations submitted; and
- the results of the two rounds of voting.

5.4 Voting shall take place as follows:

5.4.1 **STEP 1** – Nominations for the award categories must –

- be submitted by **Sunday, 31 July 2022 at 18h00**; and
- verification of nominees by the auditors;

- adjudication of the nominees for the first and second round of voting.

5.4.2 **STEP 2** – The members of the Awards Voting Panel must –

- determine the 3 in each relevant category by **Saturday, 06 August 2022;**
- vote for the winner in each category by **Saturday, 27 August 2022;**
- send these votes to the auditors directly.

5.5 Subject to the results having been verified by auditors, the names of the finalist shall be announced to the media and the public on and the MEC of Sport, Arts, Culture and Recreation’s approval of the names of the finalists shall be announced to the media and the public on **Friday, 19 August 2022.**

6. Details of Key Players

6.1 Contact details:

Name: Ms Dulcy Modise
Tel: 051-447 0015
E-mail: dulcy@fssc.co.za

FREE STATE SPORT AWARDS 2022

7. NOMINATION FORM

1. Award Category:

2. Nominee:

2.1 Name / Federation / Team / School -

2.2 ID Number / Registration no. _____

2.3 Discipline _____

2.4 Contact Telephone Number _____

2.5 E-mail Address _____

2.6 **Attach Photo of Nominee:** Nomination Forms that are not accompanied by the photo and motivation letter will be disqualified.

2.7 Physical Address of the Nominee

2.8 NOMINEES DETAILS

Please remember that once nominated, the panel has rather short space of time to contact and confirm with the nominees before the final announcement. It is therefore important that accurate and current contact details of the nominees or their manager are provided. Contact

Name

Contact Name:

Relationship with the Nominee:

Contact cell number:

Email Address:

Nominee's physical address as at end August 2022

3. Motivation for Nomination 2021 – 2022. The nominating body to submit.
Candidate to submit one page document in support of their candidate/ team / school / club etc. The motivation letter must be attached to the nomination form.

4. Federation / Affiliate Detail & Stamp (Compulsory)

4.1 Entering Party _____

4.2 Telephone Details _____

4.3 E-mail Address _____

8. Nomination and awards disputes

8.1 A decision taken to-

- facilitate any action or process required;
- nominate candidates to be considered for any awards; and
- shortlist the said candidates; and
- make an award

In terms of this rulebook relative to-

- the Parties; and
- The Sports Awards;
- any nominated athletes and bodies; and
- the winners decided upon to receive such awards

Shall be final and binding, **subject to –**

- any aggrieved party exhausting the dispute resolution procedure as contemplated in par. 9 hereunder; and
- a final resolution pertaining to the dispute has been made by the arbitrator in writing as contemplated in par. 9.6.

9. Dispute Resolution

The MEC of the Department of Sport, Arts, Culture and Recreation will appoint an Adjudication Committee whose responsibility will be Administration of appeals and any disputes that emanate from the Nomination process and the Sports Awards event.

9.1 Except in respect of those provisions of this rulebook which provide for their own remedy, any dispute arising out of or in connection with The Sports Awards event or the subject matter of this rulebook (other than where an interdict is sought or urgent relief may be obtained from a court of competent jurisdiction), shall be finally resolved in accordance with the rules of, and by an Adjudication Committee comprising 5 members appointed by the MEC of Sport, Arts, Culture and Recreation in writing.

9.2 Any person, athlete, body, team or federation that is not satisfied with a decision taken against him, her or it under this rulebook or otherwise may, within 24 hours after the decision

had been taken, lodge a written grievance with the Adjudication Committee established under par. 9.1.

9.3 The grievance contemplated in par. 9.2 must be submitted with a written statement to the Chairperson of the Adjudication Committee setting out the grounds upon which the grievance is based.

9.4 Until any grievance has been decided by the Adjudication Committee, the decision must be regarded to have been validly made or given.

9.5 The Adjudication Committee must promptly within 24 hours after receiving a grievance –

- decide and dispose of a grievance lodged before it and in any case must ensure that the object of lodging the grievance is not defeated by the Adjudication Committee's delay in reaching its decision; and
- advise the aggrieved party and the parties of its ruling in the above regard in writing which must include the reasons for its decision;

Provided that nothing contained herein shall be construed to debar the Adjudication Committee from requesting–

- any additional information from the aggrieved party or any other party or person for that matter; and
- the aggrieved party or any other party or person for that matter to appear before it as it deems fit.

9.6 This clause shall not preclude any aggrieved party from obtaining relief by way of motion proceedings on an urgent basis from a court of competent jurisdiction, pending the decision of the arbitrator.

9.7 The provisions of this paragraph-

- constitute an irrevocable consent by the parties and the aggrieved party to any proceedings in terms hereof and no party shall be entitled to withdraw there

from or to claim that any such proceedings are not bound by such provisions;
and

- is severable from the rest of this rulebook and shall remain in effect despite the termination of all invalidity for any reason of this rulebook.

9.8 Subject to par. 9.6, it is agreed between the Parties and the aggrieved party that there shall be no right of appeal and the aggrieved party and the parties-

- expressly consent to a ruling on the said dispute to be made by the Adjudication Committee in terms of its rules **as a matter of urgency**; and
- Irrevocably authorizes the other to apply, on behalf of all parties to such dispute, in writing, to the Secretariat of the Adjudication Committee in terms of its rules for any such ruling to be made **on an urgent basis**.

10. Disqualification of nominees and winners and revoking of nominations and awards of identified winners

10.1 Subject to the provisions of par. 10.3, a **nomination for an award** at The Sports Awards event as contemplated in this rulebook, may be –

- disqualified by the Awards Voting Panel as a nomination of a particular category of award; or

Compelled by the Awards Voting Panel to withdraw his, her or its nomination of an athlete, team or federation, if the nominee has-

- been found guilty of a criminal offence;
- acted in contravention with the Preventing and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004);
- contravened any provisions of the following Acts:
 - The South African Boxing Act, 2001;
 - The South African Institute for Drug-free Sport Act, 1997;
 - The National Sport and Recreation Act, 1998;
 - The Safety at Sports and Recreational Events Act, 2010 (“**SASREA**”);
- contravened any code of conduct relative to his, her or its sport;
- intentionally misrepresented him, her or itself in writing, orally or otherwise in order to be declared the winner of the award;
- made a false statement in writing or orally;
- been involved in any activity or any other related matter in sport that had brought sport into disrepute;
- not fully conformed to all the criteria relative to any of the awards as contemplated in this rulebook;

- failed to conform with any other requirements as stipulated in this rulebook which include not completing the nomination form as contemplated in par. 7 on page 21 duly, accurately and properly; or
- directly or indirectly or through his or her spouse, partner or business associate, any financial interest in The Sports Awards event.

10.2 Subject to the provisions of par. 10.3, an athlete, team or federation that has been –

- **declared a winner** by the Awards Voting Panel in any of the categories as contemplated in par. 2.2; and
- **awarded an award** by the Awards Voting Panel at The Sports Awards event as contemplated in this rulebook, may be–
 - disqualified by the Awards Voting Panel as the winner of category of award; and
 - compelled by the Awards Voting Panel to –
 - hand back his, her or its award; and
 - reimburse SACR/FSSC with the full pecuniary amount awarded to athlete, team or federation at The Sports Awards event,

if the athlete, team or federation has-

- been found guilty of a criminal offence;
- acted in contravention with the Preventing and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004);
- contravened any provisions of the following Acts:
 - The South African Boxing Act, 2001;
 - The South African Institute for Drug-free Sport Act, 1997;
 - The National Sport and Recreation Act, 1998;
 - The SASREA;
- contravened any code of conduct relative to his, her or its sport;
- intentionally misrepresented him, her or itself in writing or orally in order to be declared the winner of the award or otherwise;
- made a false statement in writing or orally;
- been involved in any activity or any other related matter in sport that had brought sport into disrepute;
- not fully conformed to all the criteria any of the awards as contemplated in this rulebook;
- failed to conform with any other requirements as stipulated in this rulebook which include not completing the nomination form as contemplated in par. 7 on page 21 duly, accurately and properly; or

- Directly or indirectly or through his or her spouse, partner or business associates, any financial interest in The Sports Awards event.

10.3 A decision taken by the by the Awards Voting Panel in terms of par. 11.1 or 11.2 shall be subject to the compliance with the Promotion of Administrative Justice Act, 2000 (Act No. 3 of 2000) which, amongst others, means that –

- an administrative action (e g disqualification of nominee, winner or award, etc.) taken by the Awards Voting Panel which adversely affects the rights of the athlete, team or federation, must be **lawful, reasonable and procedurally fair**;
- **before** an administrative action is taken by the Awards Voting Panel in the above regard, the athlete, team or federation must offered an opportunity to submit his, her or its written representations relative to the decision considered by the Awards Voting Panel; and
- **After** an administrative action had been taken by the Awards Voting Panel, **subject to the above**, the athlete, team or federation must be given written reasons by the Awards Voting Panel for taking such a decision.

10.4 Notwithstanding any –

- nomination received;
- winner identified; or
- ruling being made by the Adjudication Committee

in terms of the processes described in this rulebook, the MEC of Sport, Arts, Culture and Recreation may, if he/she deems it fit, overrule such nomination, decision or ruling being made in respect of a nominee, winner or dispute respectively, **subject to** the MEC conforming to the provisions of par. 10.3.

GLOSSARY: FREE STATE SPORT AWARDS RULEBOOK

“**Athlete**” means any sports person or player who is participating in any form of sport;

“**Adjudication Committee**” means the committee established and contemplated in terms of par. 16

“**Awards qualifying period**” means the period as from **01 September 2018 to 30 June 2019**;

“**Awards Voting Panel**” means the Free State Sport Awards 2022 Voting Panel;

“**FSSC**” means the Free State Sport Confederation;

“**National/Provincial Federation**” or “**Federation**” means a Federation which is a sports body or organization that conforms to the definition of a “**national/provincial federation**” from a sports perspective as contemplated in the National Sport and Recreation Act, 1998 (Act. No. 110 of 1998 as amended);

“**Parties**” mean SACR and FSSC

“**SACR**” means the Free State Department of Sport, Arts, Culture and Recreation,

“**SASREA**” means the Safety at Sports and Recreational Events Act, 2010 (Act No. 2 of 2010);

“**The Sports Awards**” means the Free State Sports Awards 2022.

“**DSAC**” means the Provincial Department of Sport, Arts, Culture and Recreation